1. Registration and initial meeting.

2. Set UK SPEC status and end of year targets.

3. Assign planned objectives and competences for the quarter by submitting a plan.

4. Are the plan objectives OK? Are dates correct?
   - Yes: 5. Accept the plan.
   - No: 6. Revise the plan and resubmit.

5. Accept the plan.

6. Revise the plan and resubmit.

7. Quarter report review meeting.

8. Is the Quarterly report ok?
   - Yes: 9. Revise the Quarterly report and submit.
   - No: Development throughout the quarter continues.

9. Revise the Quarter report and submit.

10. 11. Approve quarterly report online – feedback comments.

12. 12. Is this the 4th Quarter report?
   - No: 14. Meeting with team leader and mentor to discuss annual assessment.

13. Complete the Annual Assessment (Optional).

14. Meeting with team leader and mentor to discuss annual assessment.

15. If amendments required revise and submit.

16. Approve the annual assessment.

17. Is this the final year?
   - Yes: 18. Complete the check box marked final annual assessment to generate invitation to apply for Professional Registration.
   - No: 19. Arrange the mock review in preparation for the Professional Review interview.