

Concept Class 2020 - Team Management Deadlines:

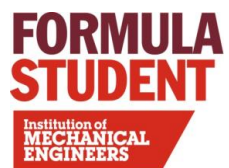
Documents submitted by the date and time shown in the 'Submission Deadline' column will not incur any late submission penalties, however blank or minimally completed submissions will be treated as 'Not Submitted'. Documents received after the 'Submission Deadline' date and time will incur lateness penalties as described in the 'Penalties Incurred for Missing Submission Deadline' column. Please refer to section A5 of the Formula Student Rules 2020, Formula Student UK Supplementary Rules 2020 and the table below for further details.

Submission of documents after the date and time shown in the 'Final Date for Late Submission' column may not be possible and any such submissions that are received will be marked as 'Not Submitted'. **NOTE THAT IN SOME CASES THIS WILL PREVENT FURTHER PARTICIPATION IN THE CORRESPONDING EVENT.**

Where applicable, it is possible to resubmit versions of a document between the 'Submission Deadline' and 'Final Date for Late Submissions', but these may be subject to penalties unless explicitly requested by Judges or Officials.

Judges and Officials will always review the most recent submission only.

DOCUMENT/EVENT:	WEEKS FROM SILVERSTONE EVENT	SUBMISSION DEADLINE	PENALTIES INCURRED FOR MISSING DEADLINE	FINAL DATE FOR LATE SUBMISSION	PENALTIES INCURRED FOR MISSING FINAL DATE	SUBMIT VIA:	FURTHER INFORMATION
FS Funding Awards	-34	01/12/2019 23:59 UTC	Not considered for awards	N/A		awards@imeche.org	http://www.imeche.org/events/formula-student/team-information/financial-support
Create or update Team Account	-31	18/12/2019	Unable to upload Design Concept Specification for entry into FS2020 (deadline for submission 17:00 UTC on 18/12/2019)	N/A		Team Account	http://www.imeche.org/events/formula-student/team-information/team-registration
Payments and Car Numbers accepted for selected teams	-27	17/01/2020 17:00 UTC (PAYMENT PORTAL AVAILABLE FROM THIS DATE AND AVAILABLE UNTIL FINAL DATE 7/2/2020)		07/02/2020 17:00 UTC	Forfeit place in competition	Team Account	
Apply for free IMechE membership if required (see Rules)	-24	07/02/2020 or ASAP once place in competition has been accepted. See Further information.				http://www.imeche.org/membership/membership-registration/How-to-apply/affiliate	Your team account must be up to date with all team members' IMechE membership numbers in time to provide final team member info prior to competition (see 'Final Team Members Info' Key Date below). If you are a successful applicant for an IMechE Financial Award, all team members must have membership numbers before any funds will be awarded. You must allow a minimum of 14 days for your membership application to be processed. We recommend applying for membership as soon as your place in the competition has been confirmed.
Motorsport UK Indemnity	-2	06/07/2020 17:00 UTC		N/A		Team Account	Tick box via 'View My Details' on each individual team member's account. NOTE: Team Leaders and Faculty Advisors will be unable to select a team member as 'Attending Silverstone' on the 'Manage Members' tab unless the indemnity has been completed by the individual team member.
Campsite Booking Form	-2	06/07/2020 17:00 UTC		N/A		http://www.imeche.org/events/formula-student/team-information	
Additional Member Payments	-2	06/07/2020 17:00 UTC		N/A		Manage Members' section of Team Account (Team Leaders & Faculty Advisors only)	
Final Team Member & Emergency Contact Details (including 'Attending Silverstone' tick box)	-2	06/07/2020 17:00 UTC		N/A		'My Details' section of Team Account	Including IMechE Membership numbers



Concept Class 2020 - Announcement Dates:

DOCUMENT/EVENT:	WEEKS FROM SILVERSTONE EVENT	ANNOUNCED BY:	RELEASED VIA:
Selected & Reserve Teams Published	-27	17/01/2020 17:00 UTC	http://www.imeche.org/events/formula-student/team-information
Confirmed & Reserve Teams Published	-23	10/02/2020 12:00 UTC	http://www.imeche.org/events/formula-student/team-information
Campsite bookings open	-26	29/02/2020 12:00 UTC	http://www.imeche.org/events/formula-student/team-information

Concept Class 2020 Static Event Submission Deadlines:

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Submission of documents after the date and time shown in the 'Final Date for Late Submission' column may not be possible and any such submissions that are received will be marked as 'Not Submitted'. NOTE THAT IN SOME CASES THIS WILL PREVENT FURTHER PARTICIPATION IN THE CORRESPONDING EVENT.

Where applicable, it is possible to resubmit versions of a document between the 'Submission Deadline' and 'Final Date for Late Submissions', but these may be subject to penalties unless explicitly requested by Judges or Officials.

Judges and Officials will always review the most recent submission only.

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Design Concept Specification	-31	18/12/2019 17:00 UTC	Not considered for entry into FS2020	N/A	N/A	Manage Submissions' section of Team Account	Template available at: http://www.imeche.org/events/formula-student/team-information/forms-and-documents Upload as PDF document
Engineering Design Report	-10	11/05/2020 17:00 UTC	-10 per day (or part thereof); up to a maximum of -100	21/05/2020 17:00 UTC	Zero points for Design if no document has been submitted by final deadline.	Manage Submissions' section of Team Account	There is no template for the Design Report, but guidance notes will be uploaded to: http://www.imeche.org/events/formula-student/team-information/forms-and-documents . Upload as PDF.
Design Spec Sheet	-10	11/05/2020 17:00 UTC	-10 per day (or part thereof); up to a maximum of -100	21/05/2020 17:00 UTC	Zero points for Design if no document has been submitted by final deadline.	Manage Submissions' section of Team Account	Template available at: http://www.imeche.org/events/formula-student/team-information/forms-and-documents Upload as Excel document
Cost Report Document	0					Manage Submissions' section of Team Account for BOM plus hard copy print out to be brought to Cost judging at Silverstone	Complete Cost BOM for (frame and body only) via Manage Submissions section of team account. Export BOM, print and bring as part of full Cost Report Document to Cost judging at Silverstone.

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Confirmed & Reserve Teams Published	-23	10/02/2020 12:00 UTC	http://www.imeche.org/events/formula-student/team-information				
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Motorsport UK Indemnity	-2	06/07/2020 17:00 UTC		N/A		Team Account	Use 'My Details' section of your team member's account. NOTE: Team Leaders and Faculty Advisors will be unable to select a team member as 'Attending Silverstone' on the 'Manage Members' tab unless the indemnity has been completed by the individual team member.
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Final Team Member & Emergency Contact Details	-2	06/07/2020 17:00 UTC		N/A		'My Details' section of Team Account	Including IMechE Membership numbers
Cost Report	0					Complete online cost tool via Team Account. Bring printout to Cost judging at Silverstone	

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