CAMPING BOOKING FORM
Whittlebury Park Campsite, Whittlebury, Towcester
Northampton, NN12 8QH

TEAM CONTACT DETAILS

Main Contact Name (First Name, Surname)

University Name

Team Name

Billing Name (First Name, Surname)

Billing Address

Postcode

COUNTRY

Mobile

Email address

Do you have any special requirements? (access, preferred location e.g. close to another team)

BOOKING DETAILS

TOTAL NUMBER CAMPING (must be completed)

Weight of team vehicle (if requiring access to campsite)

ARRIVAL DATE (Please circle)

Tues 21 July (from 12:00 midday)

Weds 22 July

Thurs 23 July

Fri 24 July

Sat 25 July

APPROX. ARRIVAL TIME (24-hour clock)

DEPARTURE DATE (Please circle)

Fri 24 July

Sat 25 July

Sun 26 July

Mon 27 July

Net (exc. VAT)

Gross (inc. VAT)

Qty

No. of nights

Total (inc. VAT)

Compulsory 16amp electric hook-up

1 electric hook up must be purchased.
You can add extra if required.

£28.00 per night

£33.60 per night

1

Additional 16amp electric hook-ups*

£28.00 per night

£33.60 per night

6m x 6m camping pitch

1 pitch is suitable for up to 6 campers.

£45.00 per night

£54.00 per night

6-berth tent (bedding and furnishing not included)

£155.00

£186.00

FLAT FEE PER TENT

8-berth tent (bedding and furnishing not included)

£200.00

£240.00

FLAT FEE PER TENT

TOTAL (inc. VAT)

PAYMENT DETAILS

Campsite bookings will only be confirmed on receipt of full payment. By paying for your booking you are accepting and agreeing to the terms and conditions detailed overleaf.

☐ Credit Card

Please note we cannot accept Diners Club or Maestro

We will contact you on the details provided below to arrange payment.

Contact name

Telephone

Email address

I would like a receipt ☐

☐ Invoice

Invoices will be raised to the details provided above. Invoices are payable on receipt and no alterations to these terms will be accepted.

Purchase order number (if applicable)

☐ BACS

Please contact us for payment information

CONTACT US

For event enquiries please call

+44 (0)20 7973 1251 or email

eventenquiries@imeche.org

The Institution of Mechanical Engineers is a registered charity (no 206882)

VAT No GB299930493

CANCELLATION

Cancellations must be received at least 30 days prior to the event, by telephone

+44 (0)20 7973 1251 or email

eventenquiries@imeche.org to be eligible for a refund. Even if you have requested to pay by invoice and have yet to pay this, you must still cancel within this timeframe to avoid being liable for the full fee. Cancellations receive 30 days or more prior to event will incur a £30 + VAT cancellation fee. Cancellations received within 30 days of the event will incur the full cost of the booking.

The Institution reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged. In the event that the Institution postpones an event for any reason and the delegate is unable or unwilling to attend on the rescheduled date, they will receive a full refund of the fee paid.
CAMPSITE BOOKING TERMS AND CONDITIONS

Payment of your campsite booking and associated services e.g. tent hire, electric supply will be deemed acceptance and agreement to the following terms and conditions.

Access
The campsite is open 24 hours from 12:00 Tuesday 21 July until 12:00 Monday 27 July. Access to Silverstone Race Circuit will be available via the circuit ‘Gate 5’ from Wednesday 22 July (check event timetable nearer the time for confirmation of access time). From Wednesday, Gate 5 will open each day according to the event timetable and will close each night at 00:00 (midnight). After this time, you will need to access the campsite by road.

Arrival / Departure
Please check-in at Reception located at the entrance to the campsite on arrival to be directed to your allocated pitch(es).

Pitches are available from 12:00 on Tuesday 21 July 2019. You are required to vacate your pitch by 12:00 midday on Monday 27 July 2019. No camping is permitted after this time.

Barbecues
Charcoal barbecues are permitted and may be lit provided they are raised off the ground and are in a suitable container. Open fires are strictly prohibited and no wood burning is permitted. Please be considerate of the smoke and fumes you create and be conscious that they do not intrude upon other site users. In times of very dry weather if the fire risk is high, the use of barbecues may be restricted by the campsite operators.

Catering
The campsite onsite catering unit operating from the evening of Wednesday 22 July until the morning of Monday 27 July where you can purchase a range of street food offerings including breakfast items, burgers, noodles, fish and chips along with a fully licensed bar.

Conduct
Please note that when you are attending Formula Student you are representing your University. This includes your stay on the campsite. Much effort has gone into arranging the facilities on your behalf, you are expected to behave well, respect the venue, facilities, its owners and any other users of the venue. Please keep the venue clear of all litter and waste and give consideration to noise levels.

Data Protection
Information provided by you on this form will be processed by the Institution and its associated organisations for the purpose of organising your attendance at this event.

For full terms and conditions please visit our website events.imeche.org/faqs

Electric Hook-up
Please note that for any electric hook-up ordered (you must order a minimum of one 16amp supply), adaptors will be available to hire from the campsite operators (subject to availability) for a £50 deposit, refundable on return. Those attending from outside the UK will need to supply their own EU/Rest of the World – UK plug adaptors.

Fires
Open fires are not allowed on-site.

Gazebos
Gazebos are permitted provided they can be accommodated at your allocated pitch and are erected safely and securely. In the event of high winds you may be asked to dismantle your gazebo regardless of the size or quality. We strongly recommend that you do not bring low quality gazebos as these blow over, even in light winds. Erecting gazebos is done so at the owners’ risk; any damage caused by them is the sole responsibility of the gazebo’s owner.

Generators
All campsite bookings this year will include an electric hook-up, one per university. Own (Diesel) generators are only allowed if approved by the campsite management. Where generators are allowed, please abide by the times we allow these to run – 07:00 to 23:00. No petrol generators will be allowed.

Liability
We must remind you that no responsibility can be accepted by the campsite operators or the Institution of Mechanical Engineers for loss or damage to any vehicles, property or contents therein, however caused.

Medical
First Aiders will be available on the campsite during the following times:

<table>
<thead>
<tr>
<th>Day</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue 21/7</td>
<td>12:00 – 07:00</td>
</tr>
<tr>
<td>Wed 22/7</td>
<td>17:00 – 07:00</td>
</tr>
<tr>
<td>Thur 23/7</td>
<td>17:00 – 07:00</td>
</tr>
<tr>
<td>Fri 24/7</td>
<td>17:00 – 07:00</td>
</tr>
<tr>
<td>Sat 25/7</td>
<td>17:00 – 07:00</td>
</tr>
<tr>
<td>Sun 26/7 – Mon 27/7</td>
<td>17:00 – 12:00</td>
</tr>
</tbody>
</table>

If you need medical attention outside of these hours, please make your way to the circuit for anything non-urgent. For anything urgent, please dial 999 and alert the campsite staff at the entrance. A member of staff will be at the Reception at the main campsite entrance 24 hours a day from 12:00 midday Tuesday 21 July until 12:00 midday Monday 27 July.

Noise
No loud noise is permitted after 23:00. Please keep noise at a level which will not disturb other site users, between 23:00 and 08:00.

Pitches
Please note that due to fire regulations you must pitch within your allocated zone. You will be asked to re-pitch if this rule is not adhered to. There are clearly marked fire lanes in the campsite. Please DO NOT pitch your tent within these lanes and keep them clear of all your belongings. Fire lanes are required to allow emergency vehicles to reach tents and vehicles in the event of an emergency. Anything obstructing the fire lanes may be removed, even if you are not present.

Tent Hire
When hiring a tent you are responsible for looking after it. You will be issued with a separate set of T&Cs when hiring a tent which we require you to sign and return to us ahead of your stay. Any damage to the tent may result in additional charges. On the day you vacate the campsite you need to empty your hired tent of any rubbish and personal belongings. If you are concerned about any potential damage or soiling during your stay or prior to departure, please alert the campsite operators immediately.

Vehicles
Vehicle access to the campsite is permitted for unloading/loading only. Vehicles must be parked in the designated car park adjacent to the campsite once unloading is complete.

Weather
Please bring appropriate clothing, footwear and camping equipment for a campsite in the UK. Inclement weather in July is less frequent but not uncommon.

Working on your vehicle
No engineering works are permitted to be carried out on the campsite. Your Formula Student car and any component parts must not be brought to the campsite. Any team found to be in breach of this regulation will be reported to the competition organisers and immediately expelled from the campsite.