

## Regional Education Officer Role Description

### Role Description

The Regional Education Officer (REO) plays a vital role in advancing the Institution's mission to create meaningful impact through the delivery of our educational programmes. Each of the 16 UK regions is supported by an REO, who is a key member of the regional committee and serves as a regional lead for educational engagement.

You will play a key role in supporting the Institution's mission to inspire and educate the next generation of engineers through impactful, high-quality outreach initiatives. Working within a specific UK region, you will contribute to the planning and delivery of STEM-focused activities, helping to raise awareness of engineering careers and promote curiosity, creativity, and problem-solving among young people.

This role offers an exciting opportunity to make a tangible difference in your community, while supporting the Institution's education and skills strategy.

### Person Specification

The ideal candidate will:

- Be a registered STEM Ambassador
- Be a current member of the Institution
- Have a passion for education, engineering and outreach, with a strong understanding of the importance of STEM engagement
- Be a good communication and presentation skills
- Work collaboratively as part of a team
- Have the flexibility to support outreach events

### Responsibilities

- **Build and maintain relationships:** Engage with local STEM ambassadors, fellow Regional Education Officers, education settings, industry and partner organisations to facilitate high-quality educational outreach and support STEM development and learning.
- **Display awareness of regional issues as they relate to education, skills and employment**—engaging with local industries to ensure young people are future ready and are aware of regional opportunities.

- **Support Outreach Activities:** Assist with the planning, delivery, and evaluation of local educational outreach events, workshops, and presentations in schools or community settings.
- **Engage with Young People:** Deliver engaging sessions that introduce students to engineering concepts, careers, and real-world applications.
- **Maintain regular contact:** Engage with the Institution's Education Team to coordinate and collate data on the impact and outcomes of regional activities in alignment with strategic direction from the Regional Chair.
- **Collaborate Locally:** Work with other Regional Education Officers, volunteers, STEM Ambassadors, partners and schools to coordinate activities and build lasting relationships.
- **Promote the Institution's Values:** Act as a positive ambassador for the Institution, representing its commitment to educational excellence, inclusivity, and community impact.
- **Share Best Practice:** Provide feedback on engagement sessions and participate in occasional volunteer meetings to share insights and learn from others.

### **Benefits of Volunteering**

- Opportunity to inspire the next generation of engineers.
- Personal and professional development through public engagement and teamwork.
- Access to training, resources, and support from the Institution's Education Team.
- Recognition for your contribution to regional and national educational impact.

### **Resources & Information**

- [Safeguarding Policy](#)
- [Education and Skills Strategy Board](#)
- A list of the IMechE's [Regional Education Officers](#)
- [Education partners](#)
- Free [education outreach training](#)
- IMechE [STEM Toolkit](#)
- [Careers resources](#)
- IMechE's [STEM at Home](#) range
- [Participation certificate](#)

This role provides an exciting opportunity to help shape the Institution's educational footprint across the UK by enabling regional efforts to deliver impactful STEM engagement to schools and communities.